

RCN Education Forum Steering Committee Strategy Day Meeting Notes

Date: 13 November 2024

Time: 10:00-15:00

Location: RCN HQ, Sarah Swift room G01

Attendees

Rachael Major (RM) (Chair)
Sarah Done (SD)
Paul Irving (PI)
Neesha Oozageer Gunowa (NG)
Ally Middleton (AM)
Elissa Miller (EM)

Staff

Denise Alexis (DA)
Owena Simpson (OS)

Guests

Sophie Goode (SG) (10:45)
Jennifer Underwood (JU) (11:10)
Jane Ball (JB) (12:00)

Apologies

David Barrett (DB)

Time	No.	Agenda Item
10:00	1.	Welcome and apologies (RM)
10:10	2.	Review notes of last strategy day meeting (ALL) Agreed
10:20	3.	Review of 2024 activity (ALL) <ul style="list-style-type: none"> ➤ Representation reports ➤ FGG projects

		<ul style="list-style-type: none"> ➤ Progress on annual report ➤ 2024 conference <p>EM</p> <ul style="list-style-type: none"> • Posted a blog. • Assisted with the 2024 Conference. • Reviewed abstracts for the 2025 Conference. • As an RCN rep, worked on the agenda for change and led steering committee media accounts. <p>RM</p> <ul style="list-style-type: none"> • Nurse Education and CPD congress resolutions. • Organized five Learning and Development events, including World Café and forum stall. • Utilized the member communication centre. • Held listening events for emergency resolutions with the Council of Deans/Senior Education Office. • Signed off on the professional framework definition of nursing practice. • Member of the Forum Governance Group (FGG). • Reported a successful conference with increased attendance and positive feedback. <p>SD</p> <ul style="list-style-type: none"> • Revamped the RCN website. • Increased visibility of the Education conference. • Voting member at Congress and also led a learning event. • Contributed to the Dark Skin Tone project. <p>AM</p> <ul style="list-style-type: none"> • Voting member at Congress. • Seconded a Congress resolution: focused on mandatory CPD by employers. • Co-led a learning event at Congress. <p>PI</p> <ul style="list-style-type: none"> • Voting member at Congress. • Contributed to a Congress learning event on leadership. • Discussed forum work with the Council of Deans. <p>NG</p> <ul style="list-style-type: none"> • Leading on the Dark Skin Tone project. • Forwarded questions to the Comms team to survey education forum members and nurse educators.
10:45	4.	Sophie Goode (SG), Senior Writer and Content Editor

		<p>Sophie provided an overview of the communications team's work. Discussed how forums can use social media to promote their work. Noted that RCN Magazine is now exclusively online.</p> <p> Comms dept - supporting RCN forum</p>
11:10	5.	<p>Jennifer Underwood (JU) Corporate Relations Deputy Manager</p> <p>Jennifer updated on the corporate relations team's work. Explained how they assist forums in planning FGG bids. Highlighted the 12-month lead time for sponsorship bids and the need for company alignment with RCN values.</p> <p>.</p> <p>   </p> <p>Working with you to secure sponsorship - map-roles and responsibilities Sponsorship process map-roles and responsibilities MBD+Structure+updated+Apr+23.pdf Meet the Corporate Relations Team.pptx</p>
11:30	6.	<p>Owena Simpson (OS) - Quality Assurance Policy for RCN professional learning resources</p> <p>Owena presented the RCN quality assurance policy. The policy provides UK-wide guidance for developing and delivering RCN professional learning resources. Emphasized the commitment to high-quality professional learning resources. The policy aligns with the Quality Assurance Agency (QAA) quality code: Quality Assurance Agency (QAA) quality code.</p>
11:50	7.	<p>Congress https://www.rcn.org.uk/congress/ 12-15 May 2025, Liverpool</p> <ul style="list-style-type: none"> • Six funded voting places, deadline 2 December 2024. • Agenda items deadline 8 January 2025: <ul style="list-style-type: none"> ○ NMC new curriculum transformation. ○ District nursing/NVQ programme (RM to speak to the District and Nursing forum chair). ○ Managing AI within nursing education (RM to speak to the Digital Nursing forum chair). ○ Neurodiversity. • Attendance and resolutions – matters for debate and required collaborations. • World Café • Learning and Wellbeing programme rebranded as 'Education Learning Development programme', deadline for items 8 January 2025.

		<p>Action: DA to extend the January 2025 meeting by half an hour to process the Congress spreadsheet.</p>
12:00	8.	<p>Jane Ball, Principal of the RCN Institute of Excellence - Nursing</p> <p> Overview of the RCN Institute of Nursing Ex</p> <p>Jane outlined the future direction of the Institute. Introduced a community of practice discussion platform, 'Hive bright', i.e. where people can join in (it will be a halfway house between X and LinkedIn) creating discussion zones for members, about nursing for nurses. Then a small fee for non-members and people in other countries. Each forum can have their own community within this new platform.</p> <p>Forums can link with the Institute via professional leads.</p> <p>Action: JB suggests a forum day with institute directors, nursing directors, professional leads, and forum chairs to discuss collaboration.</p>
13:15	9.	<p>2025 Activity/Objectives (ALL)</p> <p> RCN Five Year Strategic Plan 2023-2028</p> <p>Building our activity around the RCN five-year Strategic Plan</p> <ul style="list-style-type: none"> ➤ Member engagement Strategy: communications, web pages, twitter chats, potential webinar series and Conference. Six emails to the forum members via MCC. ➤ Bids to Forum Governance Group (FGG) <p>Action: DA to ask Comms if the forum can have a LinkedIn page.</p>
14:15	10.	<p>Education Forum 2024-2025 Action Plan: setting our objectives</p> <p> Ed forum strategy day plan (FINAL).docx</p> <ul style="list-style-type: none"> • Six blogs. • Skin tone FGG bid. • Updating Neurodiversity FGG bid.

		<ul style="list-style-type: none"> • Potential Hive Bright platform (tentative). • Numeracy pre-reg admission – identify the issue and contact the Council of Deans. • Congress items. <ul style="list-style-type: none"> ○ AI in nurse education, district nurse course access and funding neurodiversity. • Professional framework.
14:45	11.	AOB
15:00	12.	FINISH