

RCN Wales webinar

“Accountability and Delegation”

(For Registered Nurses, Health Care Support Workers and Nursing Students)

This seminar can contribute to participatory learning which can be used for revalidation

Tuesday 12 August 2025

9.30am – 12.30pm

Online event – to be held via Microsoft Teams

This seminar is suitable for all members of the nursing team: registered nurses, Health Care Support Workers/ Health Care Assistants, and pre-reg. nursing students working in the NHS or Independent Health & Social Care Sector.

Facilitator:

Majella Kavanagh, Independent Sector and Community Adviser, RCN Wales

Aims:

This seminar aims to highlight the general principles of accountability and delegation of duties.

Topics covered:

Principles of Accountability

Principles of Delegation

How can we apply these in practice?

Cost:

RCN Member (Registered Nurse) £25.00 + VAT (£30)

Non-Member (Registered Nurse) £37.50 + VAT (£45)

RCN Member (HCSW/ nursing student/ career break/ retired member) £15.00 + VAT (£18)

Non-Member (HCSW/ nursing student) £20.00 + VAT (£24)

- Book online with credit/ debit card at www.rcn.org.uk/wales-events and click on the event listing for this event
- Phone (payment with credit card/Maestro): 029 2054 6460.

Unfortunately we are currently unable to take online bookings for Career Break Members, non-member Health Care Support Workers and non-member Nursing Students. Please book over the phone on the number above to pay by card.

**THE CLOSING DATE FOR RECEIPT OF ALL APPLICATIONS AND PAYMENTS IS
TUESDAY 5 AUGUST 2025**

Cancellations received BEFORE 5PM TUESDAY 5 AUGUST 2025 will be refunded, minus a 25% administration fee. Regrettably, no refunds can be processed after this date. Places can only be substituted with the prior knowledge and agreement of RCN Events

Registration confirmation: All bookings will be confirmed in writing, and nearer to the event you will receive delegate information, including the Microsoft Teams joining link.

If you want to confirm that you are registered for the event, please contact:

RCN Event registrations on 029 2054 6460, Mon – Fri, 9am – 4pm.

It may be necessary for reasons beyond the control of the organisers to alter the content and timing of the programme or the occasional identity of the speakers. To enquire about further details of the seminar please contact the organiser:
E-mail: CPDWales@rcn.org.uk Tel: 029 2068 0757

RCN EVENTS – BOOKING FORM

Online bookings are the easiest and fastest way to book 24 hours a day, 7 days a week. Visit rcn.org.uk/events
Bookings can be made by phone with payment by credit card/Maestro, by calling: +44 (0)2920 546460.
Lines are open from 9.30am - 4.30pm Monday to Friday.

Please complete all fields as appropriate

Name of Conference/Event:	
Date of Conference/Event:	

Title:		First name:		Surname:	
RCN Membership No (If applicable):					
Email address:					
Job Title:					
Organisation:					
Organisation town:					
Home address:					
Postcode:					
Home telephone number:			Work tel. number:		
Any specific dietary or access requirements?					

Payment

Please select one of the payment methods shown below, and sign at the bottom. We cannot hold places provisionally. Event places are only confirmed upon receipt of payment.

I enclose a cheque made payable to the Royal College of Nursing for £ _____

I authorise you to debit my VISA/ MASTERCARD/ MAESTRO for £ _____

Name on card _____

Card No _____

Card Expiry Date _____ Valid From _____

Issue No _____ Security Code _____

Cardholder's name and address, if different from above _____

I have made a BACS transfer of £ _____ using National Westminster Bank Sort Code: 60-40-02
Account number: 58898557. I have attached the remittance advice to this form as proof of payment.

I have attached the remittance advice to this form as proof of payment.

I would like to request an invoice and have emailed a purchase order to eventsreg@rcn.org.uk

To pay by invoice you must send all of the below to eventsreg@rcn.org.uk

- A copy of the Purchase Order document from your organisation or company (we cannot process your order without it)
- Your Finance department/accounts payable contact email address to receive an electronic copy of the invoice from us
- A completed RCN Events Booking Form for each delegate in the booking.

Once the invoice has been raised, you will then receive confirmation of your delegate booking on the event requested. Invoices are to be paid within 30 days of the invoice being issued.

Signed _____ Date _____

Please return this form to **RCN EVENT REGISTRATIONS** by **email** to
eventsreg@rcn.org.uk