

## RCN Education Forum National Conference 2025

### ViPER Guidelines

---

If you are presenting at the conference, please take a few minutes to read the below to ensure you understand what is required of you and that you get the very best out of your time.

#### Conference programme

Alterations may be made to the programme affecting the time and location of sessions. To keep up-to-date with developments within the conference programme, we suggest that you check the conference website regularly:

<http://www.rcn.org.uk/ED25>

#### Registration

All presenters need to register for the conference in order to be eligible to present. As the main presenter you are responsible for co-ordinating the registration of your co-presenters in addition to yourself. Those not registered by **10 February 2024** are at risk of having their session removed from the programme.

#### ViPER

A ViPER (Moore, 2001) is a novel approach to research presentations for networking. It is an evaluation of Visual Presentation with Expert Review (ViPER). It promotes interaction and discussion rather than the routine didactic approach used in the majority of conference presentations. The following guidelines may be used to assist in the delivery of a successful ViPER.

1. A poster is developed and viewed by attendees prior to the session.
2. A4 copies of the poster to be circulated to attendees at the start of the presentation.
3. The presenter places the poster in the presentation room and using a maximum of 3 PowerPoint slides and 5 minutes to summarise the poster. The summary may focus on the background, rationale, methodology, key findings and/or discursive key issues but not all issues/facts as presented in the poster.
4. An 'expert' or 'discussant' verbally highlights 3 – 5 key themes/issues for consideration of group discussion. The 'expert' or 'discussant' encourages debate and discussion with attendees and presenter.

The following are encouraged:

- The 'discussant' and the presenter should meet, review the poster and agreed discussion points prior to the session commencing, ideally a minimum of 24 hours prior to the ViPER.
- The 'discussant' to have a list of key themes/questions ready to stimulate debate and discussion, just in case attendees asked no questions.
- It is useful to consider 'lateral,' and/or topical issues as well as those presented in the poster and PowerPoint slides.
- The use of open questions i.e. how, what, where are more likely to stimulate debate and/or discussion.

Moore, M. et al (2001), "A novel approach to research presentations for networks: an evaluation of Visual Presentation with Expert Review (ViPER)", Primary Health Care Research and Development, Vol. 2, pp 205-207.

## **Presentation and slide preparation**

When preparing your presentation and slides please remember to keep language clear and concise, avoiding unnecessary italics and animations. The best presentations are usually the simplest. Practice your presentation and ensure you keep to time.

Please consider the following to make your slides accessible for neurodiverse audience members:

- a. Recommended slide size 16:9
- b. RCN recommended font type is Public Sans, Montserrat and Verdana.
- c. All fonts should be a minimum of 20pt.
- d. Avoid using a white background as this can be too harsh.
- e. Refrain from using pale colours for fonts, such as yellow, as they can be hard to read. White text on a red background and red text (in general) is not advised.
- f. Do not use 'flashy' special effects. A simple transition to next slide works best for neurodiverse audience members.

## **AV requirements**

Standard equipment of laptop, data projector, screen and internet connection will be available in all conference rooms.

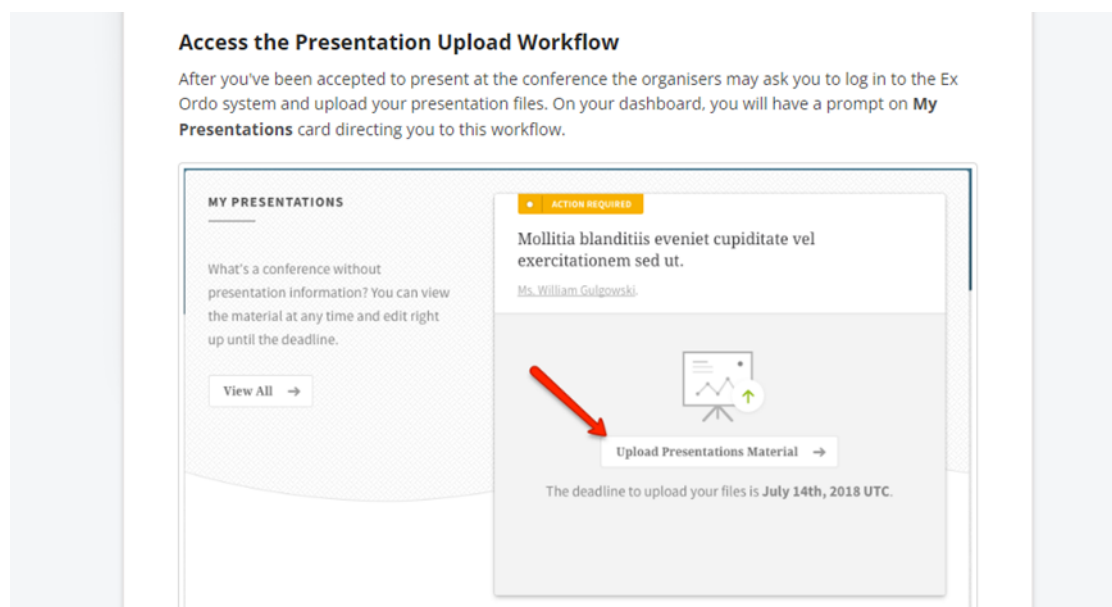
If you require any additional equipment, please contact us and we will do our best to accommodate your request. Email [education@rcn.org.uk](mailto:education@rcn.org.uk) to discuss further.

### Submitting your presentation slides

This year we shall be piloting receiving presentation slides in advance using our abstract management system Exordo.

Deadline: 21 March 2025.

To do so, please login to your [Exordo account](#) and you'll have a presentation upload prompt on your dashboard.



Delegates will also have the opportunity to bring their slides on the day, to the Speaker Point in the foyer. However, we strongly recommend you send in advance (as well as forward to a personal email address for back-up).

To facilitate further learning the RCN Education Forum will make a copy of your presentation slides available to delegates as a secure PDF file if you have given consent in your abstract submission form.

If you have any queries, not answered here please get in touch via [education@rcn.org.uk](mailto:education@rcn.org.uk) always quoting your abstract reference number for a response.

