

STATUTORY AND REGULATORY COMPLIANCE

Tasks and responsibilities	Council	Group Audit Committee	Trade Union Committee
RCN GROUP STATUTORY, REGULATORY AND COMPLIANCE MANAGEMENT FRAMEWORK			
Special register trade union body	<p>Council is the Trade Union Executive.</p> <p>Council approves new policy and positions and changes to existing policy and positions, on the recommendation of the Trade Union Committee</p>	N/A	<p>Committee:</p> <p>*ensures the RCN meets its requirements as a special register trade union, as delegated from Council</p> <p>* leads on and approves collective bargaining up to and including consultative ballots on pay</p> <p>*approves the NHS Pay Review Body RCN submission, however, there may be times when Council is required to approve and the Committee will recommend to them.</p> <p>See the Committee's ToR for more details</p>
Annual Report and Financial Statements	<p>* RCN Council approves consolidated Annual Report and Financial Statements recommended by the Group Audit Committee.</p> <p>*The annual report must then be approved by the External Auditors before publication and presentation at the Annual General Meeting.</p> <p>TO NOTE, COUNCIL SHOULD NOT APPROVE THE CONSOLIDATED ACCOUNTS UNTIL THE INDIVIDUAL ENTITY BOARDS HAVE APPROVED THEIR ACCOUNTS.</p>	<p>Committee confirms that the Annual Report and Financial Statements represent a true and fair statement of the RCN Group's financial position.</p> <p>See Group Audit Committee document for more details on this section</p>	<p>Committee provides relevant information to be included from its annual work programme</p>

INTERNAL CONTROL FRAMEWORK

Tasks and responsibilities	Council	Group Audit Committee	Trade Union Committee
RISK MANAGEMENT	<p>Council reviews and notes Group risk register 1/4ly, following assurance from the Group Audit Committee</p>	<p>Committee:</p> <p>* reviews and approves the Group risk register 1/4ly on behalf of the Group's governing bodies before it is presented to RCNi Board, RCNF Board and RCN Council to note.</p> <p>* can approve escalated risks raised at its meetings</p> <p>* is assured by the RCN Executive Team that the Group risk framework is being complied with</p>	<p>Committee reviews and approves the Employment Relations risk register 1/4ly. Where applicable, risks can be escalated to the Group risk register</p>

BUSINESS STRATEGY

Tasks and responsibilities	Council	Trade Union Committee
	Council approves the RCN's 5 year strategy and leads the strategy development process, agrees priorities and is final decision maker, on behalf of the membership.	Committee contributes to the development of the RCN strategy for the trade union agenda of the College. The strategy informs the Committee's work programme and risk register
	Council receives 1/4ly report on progress against RCN strategy and agrees any requests to change priorities	Committee receive 1/4ly report on progress against RCN strategy and exception reports to council

FINANCIAL STRATEGY AND COMPLIANCE

Tasks and responsibilities	Council	Finance and Investment Committee	Trade Union Committee
INVESTMENT STRATEGY	Council approves RCN strategy and Statement of Investment Principles and any changes to the statement to meet the strategy on the recommendation of the Finance and Investment Committee	Committee: * reviews the RCN strategy and Statement of Investment Principles and recommends any changes/action required to RCN Investments to RCN Council, including significant changes to the Values Statement and its approach to investment	Committee will be consulted as part of the process for reviewing and agreeing any significant changes to the RCN Investment Strategy and its approach to its investments
	Council will consult with the membership on any significant changes to the RCN Values Statement and its approach to investments		

FINANCIAL CONTROL FRAMEWORK

OTHER FINANCIAL PROCEDURES			
Tasks and responsibilities	Council	Finance and Investment Committee	Trade Union Committee
RCN MEMBER FINANCE POLICIES (e.g branch funding policy)	Council : * approves all RCN member financial policies as set out in the Financial Regulations, on the recommendation of the Finance and Investment committee * oversees communication and consultation with members on changes as appropriate	Committee recommends RCN member finance policies to Council to approve, for example branch funding,	Committee: * is consulted on proposed changes, as required * ensures subordinate committees of TUC feed into this process

MEMBERSHIP AND SUBSCRIPTION RATES

Tasks and responsibilities	Council	Trade Union Committee
MEMBERSHIP STRATEGY	Council reviews and agrees the membership strategy and any changes to membership categories, on recommendation of Governance Committee	Committee: *is consulted on proposed changes, as required * ensures subordinate committees of TUC feed into this process
SUBSCRIPTION RATES	Review subscription strategy and approves annual subscription rates increases, subject to dispensation. <i>To note - At 2023 AGM, Council were given dispensation until 31 December 2028 to increase the subscription rates.</i>	Committee: *is consulted on proposed changes, as required * ensures subordinate committees of TUC feed into this process

POLICY DEVELOPMENT

Tasks and responsibilities	Council	Trade Union Committee
	* Council: * receives regular updates on issues affecting members and nursing profession. * commissions new work as required from Trade Union Committee. This includes approval of controversial new or amending existing policy	Committee: * leads policy development in new and existing areas. * will approve new and updated existing policy positions. However, there may be times when they make recommendations to Council to approve . More details are in the Committee's ToR
		Committee works with Country and Regional Boards to ensure RCN policy is applied UK wide

GOVERNANCE ARRANGEMENTS

Tasks and responsibilities	Council	Governance Committee	Trade Union Committee
GOVERNANCE STRUCTURE AND WAYS OF WORKING <i>TO NOTE - consultation may not be applicable where there is a legal requirement to comply. For example, register of interests. In these instances, communication and guidance will be shared</i>	Council approves changes to governance structures and ways of working, on recommendation from the Governance Committee	In line with their terms of reference, the role of the Committee is to support Council to discharge its governance duties. It does this through regular review of the governance arrangements, governance documentation and policies, and where applicable makes recommendations to Council	Committee consulted or noted on proposed changes relevant to them, as required . Once the decision has been made by council, where applicable, committee will ensure changes are actioned
	Council ensures all elected and appointed members of Council and Committees have access to induction and development	Committees agrees the development of induction and development programme for council and committee members	Committee : * identifies its learning and development needs * agrees its induction programme accordingly and works with Governance to deliver the programme
GOVERNANCE POLICIES AND PROCEDURES	Council approves RCN governance policies and procedures, including elections, on the recommendation of the Governance Committee To note, this will include appointing the UK Returning Officer	Committee reviews RCN governance and elections policies and procedures and recommends to Council	Committee: *is consulted on proposed changes, as required * ensures subordinate committees of TUC feed into this process
MEMBERS / DIRECTORS/TRUSTEE DISCIPLINARY POLICIES (e.g member resolution policy)	Reviews and agrees RCN member resolution policy and processes	Committee recommends member resolution policy to Council to approve	Committee: *is consulted on proposed changes, as required * ensures subordinate committees of TUC feed into this process
CONGRESS	Council approves business agenda of Congress on the recommendation of the Agenda Committee as described in the Congress policy	N/A	Committee encourage forums to submit agenda items Committee ensures Fom voting places are filled, in accordance with the criteria and guidance for voting places

EQUITY, DIVERSITY AND INCLUSION

Tasks and responsibilities	RCN Council	Trade Union Committee
CHAMPION OF DIVERSITY AND HUMAN RIGHTS IN THE HEALTH AND SOCIAL CARE SECTOR	Council approves and champions the Group EDI strategy, on the recommendation of the Group EDI Committee.	Committee consulted in the development of the Strategy and ensures adherence to the strategy within its scope